

# Animal Carriage



Please find attached your Animal Cargo Form.  
This form must be completed by the Shipper.  
Please ensure you take the completed form to check-in.



## CHECK-IN

### Animal Check-in time

Your animal is required to be checked-in at least 40 minutes prior to departure. To achieve this, you should aim to be at the airport at least 50 minutes before the scheduled departure time.

Our aim is for your animals' check-in to be friendly, easy and efficient. To assist you this note provides information on check-in times, identification requirements and which sections of the form need to be completed.



## ANIMAL DROP OFF AND CAGE REQUIREMENTS

You must arrange for your animal to be dropped off and picked up at the airport. The animal must be kept inside its cage at all times while on the airport grounds. Originair requires the person checking-in the animal to remain in the airport terminal until the flight has departed. Originair will make every effort to ensure the safe travel of your animal but please be aware there will be exposure to the airport environment that includes loud noises, changing temperature and weather conditions. It therefore helps if your animal has been crate trained prior to the flight, this will ensure your animals journey is less stressful. The cage must comply with the current IATA Live Animal Regulations <https://www.iata.org/whatwedo/cargo/live-animals/Pages/index.aspx>. Due to the access and size of our aircraft hold please ensure the cage is no wider than 430mm. Your animal must be able to stand up comfortably and turn around with no restrictions.



## FILLING OUT THIS FORM

- Please complete all the details in Section 1 and 2.
- Complete and sign the declaration in Section 3.
- Keep the form safe ready to take to the airport.
- For each Journey your animal travels with us, you will need to fill in a separate form.

We want you and your animal to have the best possible travel experience, so please contact Originair's Contact Centre on **0800 380 380** if any of your arrangements change or you have any questions.

## ① Shipper's Information

Name		Mobile number	Alt Number	Address
Identification	Type Photo ID:	Number:		Expiry:
Special Instructions:				

## ② Receiver's Information

Name		Mobile number	Alt Number	Address
Identification	Type Photo ID:	Number:		Expiry:

## ③ Shipper's Declaration

The cage I have presented the animal in is in line with the current IATA Live Animal regulations.  
 All doors and access hatches have been checked and are properly closed and cable tied.  
 The cage is of correct size enabling the animal to stand and turn around with no restrictions.  
 I have ensured the animal has been feed and hydrated within the time frames set out in the IATA Live Animals Regulations.  
 I confirm the animal is in good health and free from any contagious infections.  
 The animal is not showing any signs of aggression or distress.  
 I acknowledge I may be liable for costs relating to factors outside of Originair's control.  
 I acknowledge I must wait inside the airport terminal until the flight containing the animal has departed.  
 I fully understand that Originair's General Terms and Conditions (available at Originair.nz) apply to any carriage of Animals. Originair reserves the right to cancel the carriage of any animal it deems does not meet the required standards. Originair does not guarantee the carriage of animals on any one flight, carriage of animals will be provided where space and weight are available. If space and weight are not available animals will be carried on the next flight where sufficient space and weight is available. Originair will take reasonable care of any animal however, all animal carriage is carried by Originair at the shipper's risk.

Shipper's Signature \_\_\_\_\_

**Office use only – Originair employee or representative to complete.**

Flight Date	Airport Departure	Airport Destination	Flight Number	Booking Number	Weight KG

Does the cage meet the requirements as detailed in the IATA Live Animals Regulations? (e.g. is the cage of sturdy design to protect the animal, no objects that could harm the animal are in or will be accessible to the animal while in the cage, the cage doors are well fastened or able to be)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the cage size suitable to the size of the animal? (e.g. The animal must be able to stand up and turn around with no restrictions)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the cage door been cable tied correctly to secure the door? If not, please place or correct cable ties. (please ensure the animal does not have access to chew the cable ties)	Yes <input type="checkbox"/> No <input type="checkbox"/> Corrected <input type="checkbox"/>
Is the cage within Originair's size limits for all aircraft types operating the journey? (e.g. J31/32 max width 430mm)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the combined animal + cage weigh less than 32KG's?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the Shipper's Declaration been signed?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the shipper aware they must remain in the airport terminal until the flight has departed?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Only accept shipment of the animal if ALL the answers to the above questions are YES or have been corrected.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_